

Wheelabrator Parc Adfer

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Date: 14th October 2019

Project	Wheelabrator Parc Adfer
Meeting Name and Number	Community Liaison Group (CLG) Meeting No. 011
Date	24/07/2019
Time	18:30 – 19:30 (meeting preceded by a tour of the Wheelabrator Parc Adfer site)
Location	Wheelabrator Parc Adfer, Weighbridge Road, Deeside Industrial Park
Attendees	<ul style="list-style-type: none"> • Eric Faulkner (EF), Connah's Quay Town Council • Kevin Jones (KJ), Local resident • Apo Sarandidis (AS), Senior Project Manager, Wheelabrator Parc Adfer • Nick Holmes (NH), Market Manager, Wheelabrator Parc Adfer • Steffan Owen (SO), Regional Contracts Manager, North Wales Residual Waste Treatment Project • Lisa Fern (LF), Town Manager, Connah's Quay Town Council • Patricia Carlin (PC), Representative of DBF at CLG, Flintshire County Council • Ian Zachary (IZ), Business Development Manager, Welsh Government • Antonia Cirafici (AC), Office Manager, Wheelabrator Parc Adfer • Mathew Kelk (MK), Natural Resource Wales • Alex Lewis (AL), Chairman, Sealand Community Council • Julian Harrison (JH), Project Director, Wheelabrator Parc Adfer (and Chairman of the Parc Adfer Community Liaison Group) • Daniel Crowle (DC), Health and Safety, Wheelabrator Parc Adfer • Gary Cooper (GC), Councillor, Shotton Town Council
Apologies	<ul style="list-style-type: none"> • Gary Nancarrow (GN), Manager, North Wales Minerals & Waste Planning Service • Mike Walker (MW), Councillor, Sealand Community Council • Alan Rhodes (AR), Health & Safety Manager, Wheelabrator Parc Adfer • Carolyn Thomas (CT), Cabinet Member for Streetscene and Countryside, Flintshire County Council • Michael Redmond (MR), Chairman, The Burton Residents' Association • Mark Tami MP • Andrew Bronnert (AB), Head of Energy & Operational Support , UPM Shotton • Cathrina Moore (CM), Puddington & District Parish Council • Peter Davies (PD), Councillor, Connah's Quay Town Council

	<ul style="list-style-type: none"> • Ian Dunbar (ID), Treasurer, Connah's Quay & Shotton Town Council • Gareth Owens (GO), Monitoring Officer, Flintshire County Council • Colin Everett (CE), Chief Executive, Flintshire County Council • Steven Goodrum (SG), Clerk & Financial Officer, Connah's Quay Town Council • Robin Wynne-Williams (RWW), Senior Minerals and Waste Planning Officer, North Wales Minerals & Waste Planning Service • Phil Preece (PP) Plant Manager, Wheelabrator Parc Adfer
Attachments	None
Distribution	<ul style="list-style-type: none"> • All present plus apologies

Draft	Date	Changes	Author	Checked	Approved
A	26/07/2019	First revision	AC		

Item	Minute	Action	Date
1	Welcome and introductions		
1.1	JH welcomed Group Members to the Wheelabrator Parc Adfer site office.		
2	Agreement of minutes		
2.1	The minutes of the previous meeting were agreed.		
2.2	Action: WTI to send out notifications of steam venting to surrounding areas. Closed.		
2.3	Action: Authority to confirm number of vehicles coming to site based on the new haulage contracts Closed.		
2.4	Authority to ask Joint Committee to include WTI as key consultants during the Community Benefit discussions Closed.		
3	Project progress update		
3.1	AS talked through the project progress update presentation (to be uploaded to the Parc Adfer website).		
3.2	AS stated that there has been a slight delay to construction due to a key subcontractor going into administration.		
3.3	AS noted that the first non-Authority waste will be brought to site in the coming weeks.		
3.4	Q: KJ asked if there has been a new subcontractor assigned to replace the one that went in to administration. A: AS replied that the impact also affected subcontractors further down the subcontract chain and confirmed that all of the critical contracting companies have been replaced or have returned to site.		
3.5	AS noted that a lot of work has progressed on the Visitors' Centre.		
3.6	AS stated that the site reached a milestone of 500,000 man hours worked on site without a reportable incident.		
3.7	Q: KJ asked if there was any impact to Health & Safety standards from the move to a new subcontractor. DC replied that CNIM put together a plan to integrate the H&S plan on site which involved a lot of testing and reviewing to ensure all standards were being met.		
3.8	DC noted that commemorative polo shirts have been made to celebrate 500,000 man hours achieved without incident. The shirts also incorporate the British standards logo and the five star audit logo. DC further explained how		

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	the audit works; CNIM scored very highly. DC added that the next milestone of 1,000,000 man hours should be achieved in the coming months.		
3.9	LF congratulated Wheelabrator on reaching this milestone, and suggested the Wheelabrator take the site staff on a team building exercise instead of having t-shirts made. AS appreciated the feedback, but noted that this would be difficult to arrange for various reasons.		
3.10	Q: LF asked in regards to occupational health, whether anything has been done to support mental health awareness. A: DC replied that CNIM's latest campaign was on this subject. Leaflet drops have been carried out, posters hung and a toolbox talk provided to workers on site. The posters also have the Samaritans contact number.		
3.11	Q: LF asked if there are any opportunities for volunteer work on site. A: JH replied that these kinds of opportunities won't be available during commissioning. Once the plant is operational this will be looked into further.		
3.12	AS gave a technical overview of the next commissioning step, the boiler clean out.		
3.13	Q: KJ asked whether the waste water from the boiler clean out will go into the drains. A: AS replied that the water will be kept in the dirty water tank until it is ready to be taken off site and correctly disposed of.		
3.14	AS explained the processes of 'refractory cure' and 'steam venting'.		
3.15	Q: PC asked whether WTI would like to make a statement on the steam venting works, to prevent any complaints from the public. A: JH replied that a notification has already been sent out to those who may be affected, but will check that it is still up to date and accurate.		
3.16	JH handed out a notification to Group Members explaining that, whilst Parc Adfer will soon receive and treat waste, it is still in commissioning and therefore no press releases are planned. A further notice will be issued to Group Members and media once the facility becomes fully operational later in 2019.		
3.17	JH noted that Wheelabrator is planning on hosting a small opening event when the plant is fully commissioned to include key local stakeholders, including the CLG members, at the end of 2019. A larger more formal event will be held in the first half of 2020.		
3.18	Q: KJ asked whether the Authority's waste transfer stations are ready for first waste delivery to the plant.		

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	A: SO replied yes, all of the stations are ready. Conwy and Denbighshire are planning to build their own waste transfer stations, but until then they will use existing facilities.		
3.19	AS added that driver inductions have also been taking place, to ensure vehicle drivers are ready for the first waste deliveries.		
4	Focus Topic – Community Benefit Fund – Construction Period Retrospective (Wheelabrator Technologies)		
4.1	NH gave a presentation about the work of the construction phase Community Benefit Fund, which has now been fully utilised. The fund went slightly over budget as there were some very high quality applications which Wheelabrator was keen to assist with.		
4.2	In total 44 applications were received, 30 approved and 13 rejected, mainly due to geographical ineligibility.		
4.3	NH talked through tables of statistics showing where individual contributions had been made and in which sectors.		
4.4	Q: KJ asked whether the funding that went towards defibrillators also included training on how to use them. A: DC replied that defibrillators come with step-by-step instructions on how to use them once they are turned on.		
4.5	Q: EF asked whether the Hawarden award comes under the funding geographical scope. A: NH replied that, whilst it is not geographically in the area, it is a project that provides benefit to the area and so is within scope.		
4.6	NH gave special mentions to the following funding applicants: <ul style="list-style-type: none"> • Radio Deeside • Theatre Clwyd • Libby's Café • Hawarden Cricket Club • Connah's Quay Town Council play area • Rainbow Biz - Digging Deeside • Groundwork Wales 		
4.7	Q: LF asked where the 'Rainbow Biz - Digging Deeside' project will be located, as they need permission to carry out works, which has not yet been given. A: NH replied that he is unsure of the location, but will find out and respond.		
5	North Wales Residual Waste Treatment Project – Progress update		
5.1	SO explained that during June's Joint Committee Meeting, delegated authority was given to Flintshire County Council to work on the details of the		

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	Community Benefit Fund. A panel will be set up and the fund will be in place for when the plant becomes operational in 2020.		
5.2	EF made a complaint to the Authority on behalf of Connah's Quay Town Council Members, saying that a statement was made at a previous CLG meeting that the funding would be allocated only for the 'Deeside strip' as this is the area which will be most affected by the plant.		
5.3	Q: EF also requested clarification on who will make the rules, decide on the area to be included and make fund allocation decisions. EF asked if the Town Council will be consulted. EF further requested that a NWRWTP representative makes themselves available to give feedback on these points. A: SO responded that the fund details have yet to be finalised and this is still ongoing with Flintshire Officers.		
5.4	Q: LF asked who the decision process will go through. A: SO replied that the fund's governance will be developed by Flintshire County Council as lead Authority, and that there is already a panel of senior officers in place which will develop the detail.		
5.5	LF asked for more information to be provided on this matter. JH suggested inviting a spokesperson from the Flintshire Authority to the next CLG meeting to explain the fund process in detail.		
5.6	The group agreed to keep the Community Benefit Fund on the agenda going forward to monitor progress.		
6	Agreement of actions and date of next meeting		
6.1	JH to confirm that the steam venting notice is still current	JH	
6.2	NH to confirm the location of the 'Rainbow Biz – Digging Deeside' project	NH	
6.3	Wheelabrator to keep the Community Benefit Fund on the Agenda	JH	
6.4	Wheelabrator to issue an invite for the Group to take part in an informal opening event	JH	
7	Any other business		
7.1	JH noted that the celebratory polo shirts are available for anyone who would like to take one.		
7.2	Next meeting: Wednesday 23rd October 2019.		
7.3	The meeting closed at 8:13pm.		