

Wheelabrator Parc Adfer

Portland House
Bressenden Place
London
SW1E 5BH
Tel.: +44 (0) 203 651 1520
Fax: +44 (0) 203 651 1521

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Date: 8th July 2019

Project	Wheelabrator Parc Adfer
Meeting Name and Number	Community Liaison Group (CLG) Meeting No. 010
Date	24/04/2019
Time	18:30 – 19:30 (meeting preceded by a tour of the Wheelabrator Parc Adfer site for members)
Location	Wheelabrator Parc Adfer construction site, Weighbridge Road, Deeside Industrial Park
Attendees	<ul style="list-style-type: none"> • Apo Sarandidis (AS), Senior Project Manager, Wheelabrator Parc Adfer • Rochelle D’Cruz (RD), Communications and Community Engagement Manager, Wheelabrator Technologies • Gary Cooper (GC), Councillor, Shotton Town Council • Jonathan Farebrother (JF), O&M Manager, Wheelabrator Parc Adfer • Peter Davies (PD), Councillor, Connah’s Quay Town Council • Ian Dunbar (ID), Treasurer, Connah’s Quay & Shotton Town Council • Kevin Jones (KJ), Local resident • Nick Holmes (NH), Market Manager, Wheelabrator Parc Adfer • Gareth Owens (GO), Monitoring Officer, Flintshire County Council • Colin Everett (CE), Chief Executive, Flintshire County Council • Patricia Carlin (PC), Representative of DBF at CLG, Flintshire County Council • Steven Goodrum (SG), Clerk & Financial Officer, Connah's Quay Town Council • Ian Zachary (IZ), Business Development Manager, Welsh Government • Steffan Owen (SO), Regional Contracts Manager, North Wales Residual Waste Treatment Project • Mathew Kelk (MK), Natural Resource Wales • Robin Wynne-Williams (RWW), Senior Minerals and Waste Planning Officer, North Wales Minerals & Waste Planning Service • Phil Preece (PP) Plant Manager, Wheelabrator Parc Adfer • Eric Faulkner (EF), Connah’s Quay Town Council • Antonia Cirafici (AC), Office Manager, Wheelabrator Parc Adfer • Alex Lewis (AL), Chairman, Sealand Community Council
Apologies	<ul style="list-style-type: none"> • Julian Harrison (JH), Project Director, Wheelabrator Parc Adfer (and Chairman of the Parc Adfer Community Liaison Group)

	<ul style="list-style-type: none"> • Gary Nancarrow (GN), Manager, North Wales Minerals & Waste Planning Service • Mike Walker (MW), Councillor, Sealand Community Council • Alan Rhodes (AR), Health & Safety Manager, Wheelabrator Parc Adfer • Carolyn Thomas (CT), Cabinet Member for Streetscene and Countryside, Flintshire County Council • Michael Redmond (MR), Chairman, The Burton Residents' Association • Mark Tami MP • Andrew Bronnert (AB), Head of Energy & Operational Support , UPM Shotton • Cathrina Moore (CM), Puddington & District Parish Council • Edem Atsrefi (EA), Project Engineer, Wheelabrator Parc Adfer • Lisa Fern (LF), Town Manager, Connah's Quay Town Council
Attachments	None
Distribution	<ul style="list-style-type: none"> • All present plus apologies

Draft	Date	Changes	Author	Checked	Approved
A	25/04/2019	First revision	AC	JJH	AS

Item	Minute	Action	Date
1	Welcome and introductions		
1.1	AS welcomed members to the Wheelabrator Parc Adfer site office.		
2	Presentation by Connah's Quay Town Council		
2.1	ID gave thanks to Wheelabrator Parc Adfer for the funding received by the Connah's Quay and Shotton Interservices Committee which went towards two important WW1 events, one being Remembrance Sunday and the second was the day to mark one hundred years since the end of WW1. The funding went towards a plaque listing the names of twenty two soldiers who died in the war but were missed off the first memorial plaque. An award was given to Wheelabrator as a thank you for the funding given.		
2.2	An invite was extended to Wheelabrator to attend the event of the erection of the memorial plate. The date and time are yet to be confirmed.		
3	Agreement of minutes		
3.1	Action: PC to feed information from EESW to SO Closed. Information sent.		
3.2	Action: WTI to send out notifications of steam blows to surrounding areas. Open. Steam blows are scheduled to take place around late May/early June. Notifications will be issued one week prior to blows taking place.		
3.3	Action: JH to provide MW with accurate amount of vehicles travelling to site daily. Closed: Action will be closed following this meeting's Focus Topic.		
4	Project progress update		
4.1	AS talked through the project progress presentation (to be uploaded to the Parc Adfer website). Highlights included: <ul style="list-style-type: none"> • Cold Commissioning is at around 80% completion for the process element; • Safe system at work implemented; • Perimeter fence now substantially complete; • ACC works ongoing and now back on target; • Waste crane grabs commissioning almost finished; • Site access roads around 80% complete, and should be finished around mid-May; • All large equipment is now installed; • Waste is now expected to be received in June, due to minor setbacks on site; and • Weighbridge office (scale system) now commissioned. 		
4.2	AS stated that there have been several Health and Safety incidents on site. A worker suffered a heart attack on site, not work related. Although there was a great response by site workers, first aiders and paramedics, the individual sadly could not be saved and passed away.		

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4.3	There was also a minor incident with a worker on site complaining of chest pains. He was taken to hospital, but fortunately the individual is fine and back at work on site.		
4.4	An Operations team member was walking through the site car park, slipped and suffered a broken bone in his foot. He has been to hospital and had a support boot fitted and is now off work. As a result of this, updated toolbox talks have been given to all site staff. The incident has been reported to the HSE under RIDDOR.		
4.5	KJ noted that the more people are made aware of these incidents, the less likely they are to happen, and mentioned that Parc Adfer's Health & Safety record is exemplary.		
4.6	AS added that before this incident happened, the site had just reached half a million man hours worked without a RIDDOR reportable incident.		
4.7	AS showed the group the latest time-lapse video (see Parc Adfer website) of the construction of the plant to date.		
5	Focus Topic – Transport (Flintshire County Council)		
5.1	AS responded to the action on vehicle numbers, explaining that it is estimated that an additional two hundred and eight vehicles per day would be on the roads as a result of the Parc Adfer facility. Of these, thirty four would be heavy good vehicles and seventy four cars. In terms of impact to current traffic volumes the A548 has a daily vehicle movement of between 13,000 and 15,000 vehicles. Thus the additional Parc Adfer traffic would be a very small increase.		
5.2	SO stated that waste will be received by Parc Adfer from the five Authorities. It is planned that some waste collection vehicles from Flintshire will tip at Parc Adfer directly and the rest at a local waste transfer station with a bulk haulier then delivering to Parc Adfer.		
5.3	Gwynedd currently has two waste transfer stations due to the geographical size of the county. Conwy and Denbighshire will have a private combined waste transfer site, as will Anglesey initially. Denbighshire will also have an additional southern transfer station, due to the geographical size of the county. Flintshire has two waste transfer stations within their county.		
5.4	SO explained that walking floor vehicles will be used to bulk haul waste, with a capacity of around twenty five tonnes. The Authorities need to ensure that this service is in place before the first waste delivery date. To achieve this, a tender process has been ongoing.		
5.5	SO informed that in the tender process, it was explained to all hauliers that only certain roads are to be used to prevent unwanted heavy goods vehicles passing in smaller towns and roads, as this was a concern previously raised.		
5.6	SO stated that factors taken into consideration when selecting hauliers were pricing, competency to carry out work, H&S record, social engagement and environmental.		

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5.7	SO explained that the next steps will be to award the contracts, which will take place in the next couple of weeks, and then develop the operational protocols to ensure that all waste vehicles are ready for first waste delivery. FCC will work alongside WTI to ensure all drivers are inducted and trained to work safely on site, prior to the first waste delivery. If any drivers arrive on site who haven't been inducted, or are in unauthorised vehicles, they will not be permitted to enter site.		
5.8	Q: KJ asked how long the haulage contracts will be for, and whether there will be any breaks in the contract. A: SO replied that the contracts will be for five years with break clauses related to performance.		
5.9	Q: KJ expressed concern regarding waste vehicles using unauthorised roads for accessing site and causing obstructions for other road users. A: SO explained that all contractors were made aware of the roads which are to be used during the tender process and this will also be incorporated into the contracts.		
5.10	Q: KJ asked if these standards will be monitored by FCC and WTI. A: SO replied that it will be mainly monitored by FCC, but WTI will be monitoring on-site behaviours and will report daily to FCC. Compliance with site rules will be incorporated into the contract. PP added that there will be a compliance procedure set up and residents will be able to report any concerns.		
5.11	Q: ID noted that there was a figure of ninety four wagons per day previously estimated to travel through the surrounding towns, and asked whether this is still an accurate figure. A: SO replied he will check this figure and respond at the next meeting.	AUTH	24/07/19
6	Community Benefit Fund Update		
6.1	NH stated that a number of funding requests had been accepted in the last few days for which payments have not yet been made. After these payments the total amount of money left in the fund will be around £8,000. Twenty one applications have been approved, sixteen are pending approval and thirteen have been rejected mainly due to being outside of the geographical criteria area. NH added that claims made outside of the geographical eligibility area but which benefit the inclusive area are being looked into in more detail.		
6.2	NH explained that the two most recently granted applicants are from Radio Deeside for new radio equipment and Theatr Clwyd for satellite workshops.		
7	North Wales Residual Waste Treatment Project – Progress update		
7.1	SO stated that work is continuing in regards to setting up areas such as finance, operational and internal protocols between the Authorities, to be ready for the plant operation to commence.		

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7.2	SO explained that with regards to the Community Benefit Fund which will be provided by FCC, the planning process has begun. CE added that the contributions will begin at the commencement stage, and the Authorities intend to make a mixture of large and small awards. FCC is also looking at a special grants panel with a view to adding Wheelabrator onto this panel. The grants approved will be largely environmentally driven.		
7.3	CE informed that the opportunity to expand the grant area will be looked into in detail with the Joint Committee. One of the main issues when discussing this point in detail is how to support educational access to site from a diverse region, as this can become costly. The council will be looking at setting aside part of the fund to help support school visits to the Visitors' Centre. This discussion will be taken to the next Joint Committee meeting in June 2019.		
7.4	Q: KJ noted that it would be beneficial to extend the criteria. A: CE replied that whilst the beneficiary area will be limited, bodies based outside will be eligible to apply as long as the activity / project is in the beneficiary area.		
7.5	CE added that FCC has also applied for additional capital which is primarily to fund a new waste transfer station for Conwy and Denbighshire, and this will likely be accepted.		
8	Agreement of actions and date of next meeting		
8.1	Authority to confirm number of vehicles coming to site based on the new haulage contracts.	AUTH	24/07/19
8.2	Authority to ask Joint Committee to include WTI as key consultants during the Community Benefit Fund discussions.	AUTH	24/07/19
9	Any other business		
9.1	Q: KJ asked if there is any update on the heat offtake. A: AS replied that several opportunities have been considered but none have so far moved forward. A heat study is being scoped out to look at all potential opportunities in the area.		
9.2	TC gave thanks to NH and PP for the work they did with the Deeside business forum, the business exhibition and the H&S forum.		
9.3	GC gave thanks to NH for the assistance given to himself and to Deeside hospital, and also for funds received towards equipment for a children's play area in Shotton.		
9.4	Next meeting is Wednesday 24 th July 2019.		
9.5	The meeting closed at 8:00pm.		