

Ref No: AAL-05-60-1023

Date: 2nd April 2019

Project	Wheelabrator Parc Adfer
Meeting Name and Number	Community Liaison Group (CLG) Meeting No. 009
Date	30/01/2019
Time	18:30 – 19:30 (meeting preceded by a tour of the Wheelabrator Parc Adfer site for members)
Location	Wheelabrator Parc Adfer construction site, Weighbridge Road, Deeside Industrial Park
Attendees	<ul style="list-style-type: none"> • Steven Goodrum (SG), Clerk & Financial Officer, Connah's Quay Town Council • Steffan Owen (SO), Regional Contracts Manager, North Wales Residual Waste Treatment Project • Mathew Kelk (MK), Natural Resource Wales • Alan Rhodes (AR), Health & Safety Manager, Wheelabrator Parc Adfer • Nick Holmes (NH), Market Manager, Wheelabrator Parc Adfer • Jonathan Farebrother (JF), O&M Manager, Wheelabrator Parc Adfer • Phil Preece (PP) Plant Manager, Wheelabrator Parc Adfer • Gary Nancarrow (GN), Manager, North Wales Minerals & Waste Planning Service • Robin Wynne-Williams (RWW), Senior Minerals and Waste Planning Officer, North Wales Minerals & Waste Planning Service • Eric Faulkner (EF), Connah's Quay Town Council • Alex Lewis (AL), Chairman, Sealand Community Council • Mike Walker (MW), Councillor, Sealand Community Council • Edem Atsrefi (EA), Engineering Lead, Wheelabrator Parc Adfer • Julian Harrison (JH), Project Director, Wheelabrator Parc Adfer (and Chairman of the Parc Adfer Community Liaison Group) • Apo Sarandidis (AS), Senior Project Manager, Wheelabrator Parc Adfer • Antonia Cirafici (AC), Office Manager, Wheelabrator Parc Adfer
Apologies	<ul style="list-style-type: none"> • Carolyn Thomas (CT), Cabinet Member for Streetscene and Countryside, Flintshire County Council • Kevin Jones (KJ), Local resident • Michael Redmond (MR), Chairman, The Burton Residents' Association

	<ul style="list-style-type: none"> • Patricia Carlin (PC), Representative of DBF at CLG, Flintshire County Council • Ian Zachary (IZ), Business Development Manager, Welsh Government • Gary Cooper (GC), Councillor, Shotton Town Council • Mark Tami MP • Andrew Bronnert (AB), Head of Energy & Operational Support , UPM Shotton • Colin Everett (CE), Chief Executive, Flintshire County Council • Cathrina Moore (CM), Puddington & District Parish Council • Edem Atsrefi (EA), Project Engineer, Wheelabrator Parc Adfer • Lisa Fern (LF), Town Manager, Connah's Quay Town Council
Attachments	None
Distribution	<ul style="list-style-type: none"> • All present plus apologies

Draft	Date	Changes	Author	Checked	Approved
A	07/01/2019	Drafted	AC		
B	02/04/2019	First revision	JJH	JJH	

Item	Minute	Action	Date
1	Welcome and introductions		
1.1	JH welcomed members to the Wheelabrator Parc Adfer site office.		
2	Agreement of minutes		
2.1	The minutes of the previous meeting were agreed		
2.2	Action: NH to share proposals for Visitors' Centre. Closed. Presentation to be shown during meeting.		
2.3	Action: PAL to arrange further site visit to FM1 for Connah's Quay town council members. Closed. Thanks received from SG.		
2.4	Action: PC to feed information from EESW to SO Open. PC not in attendance. Will be finalised outside of meeting.		
2.5	Action: JH to check the £300 Mark Tami Community Benefit Funding Closed. Error now removed.		
3	Project progress update		
3.1	AS talked through a project progress presentation (to be uploaded to the Parc Adfer website). Highlights include: <ul style="list-style-type: none"> • The project is 'on time and on budget' with expected completion by Q4 of 2019; • Approximately 500 workers on site; • The administration building is well underway with the Visitors' Centre fit out to commence soon; • The IBA storage area roof is being installed; and • Air cooled condenser and administration building glass is now installed. 		
4	Focus Topic (Commissioning)		
4.1	AS gave a presentation on commissioning and explained that formal 'service commencement' occurs when the plant is handed over by the contractor (CNIM) to Wheelabrator to operate.		
4.2	The design is 95% complete, the construction is 85% complete, and the 'cold commissioning' 5% complete. 'Hot commissioning' and 'acceptance testing' have yet to begin.		
4.3	AS explained that some construction will continue after handover to allow items like planting vegetation to take place, which can only be completed at certain times of the year.		
4.4	JH explained the contractual obligation to include a Visitors' Centre to provide education on waste treatment and recycling for educational groups such as schools, colleges & environmental interest groups;		
4.5	AS talked through a Visitors' Centre presentation showing room concepts. AS also explained that design began in June 2017 and is being actively developed with FCC.		

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4.6	AS explained the commissioning process of 'steam blowing'; the use of high pressure steam to clean out the tubes and boiler before first use. The process is noisy. Roughly 20 steam blows of 30 second duration may occur over approximately two days.		
4.7	Q: MW asked whether this will also happen after commissioning. A: PP replied that this can happen infrequently but on a much smaller scale.		
4.8	Q: EF asked if these tests are as noisy as the tests before commissioning. A: PP replied that post-commissioning tests are usually much quieter and are usually only carried out during outages.		
4.9	Q: MW asked how far the noise will travel. A: AS replied that notices are sent out to the surrounding areas who may be affected notifying locals of noise following a steam blow. The steam blows will take place during reasonable hours.		
5	Community Benefit Fund Update		
5.1	NH updated the group on Community Benefit Fund progress.		
5.2	NH informed that £27,716.64 has been approved to date, with a total of £22,283.36 remaining in the fund. The latest applicant to have been approved is Connah's Quay Sea Cadets.		
5.3	Q: SG asked if anyone can apply for the fund. A: NH replied that it is mainly for charities.		
5.4	Q: SG asked whether other 'enterprises' would be accepted. A: NH replied that this could be a possibility.		
5.5	EF gave thanks on behalf of Libby's Café for the funding received.		
5.6	Q: GN asked what happens to the money that isn't spent. A: AS replied that the money will roll over into the operational fund.		
5.7	Q: SG asked when the end of the construction will be. A: AS replied the target date is 15 th October.		
5.8	AS showed the time-lapse video of the construction to date.		
6	North Wales Residual Waste Treatment Project – Progress update		
6.1	SO stated that he is currently working on planning for the transition phase. There will be a couple of new members who will be employed for the financial and commissioning roles, to help develop and implement systems which will work with the plant.		
6.2	SO informed that he has been working closely and helping with the development of the Visitors' Centre with WTI. The next step is to work on the messaging for the authority wall.		
6.3	SO explained that a haulage contract is being let for the five authorities to deliver waste to the plant.		

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6.4	Regarding heat offtake, experts have been approached to look into locations in the surrounding areas which can benefit from using available heat from the plant. A specification is being developed.		
6.5	SO stated that the governance structure for the operational Community Benefit Fund is being developed.		
6.6	SO added that as a result of the five authorities having developed a good working relationship as an outcome of this project, they are looking for future collaborative projects.		
6.7	Q: EF asked who will be responsible for allocating community benefit funds after the plant is complete. A: SO replied that this is still to be decided, although the main body will be FCC.		
6.8	Q: EF asked when the fund will come into action. A: SO replied that it will be available from plant readiness [commencement of full operations]. The current fund was voluntarily provided by WTI, no input was given from FCC.		
6.9	Q: EF asked where it will be spent. A: SO replied that it will likely cover the same areas as currently.		
6.10	Q: SG asked how the £230,000 funds will be split. A: SO replied that £180,000 is from the authorities and £50,000 from Wheelabrator.		
6.11	Q: SG asked if this will be rolling on a financial year. A: SO replied that this is still to be determined.		
6.12	Q: SG asked if the funds are ongoing. A: SO replied the funds are given annually for the 25 years of the contract with Wheelabrator.		
6.13	Q: RW asked what will happen to the funds if they are not spent. A: SO replied that this detail is yet to be decided.		
6.14	Q: SG asked who is involved in the decision making process. A: SO replied that the five councils with FCC leading.		
6.15	Q: SG asked if this information will also be shared with the other local councils. A: SO replied yes it will.		
6.16	Q: RW asked if the fund will reduce in value with inflation.		

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	A: SO replied that yes it will, but it is still a large sum of money that is being made available.		
7	Agreement of actions and date of next meeting		
7.1	Wheelabrator to send notifications of steam blows to those that may be affected.	WTI	24/04/19
7.2	JH to provide MW with numbers of vehicles travelling to site daily.	JH	24/04/19
8	Any other business		
8.1	<p>Q: MW asked for the number of vehicles that will travel to site on a daily basis and the designated routes.</p> <p>A: JH responded that WTI do not determine the routes. JH will provide MW with the number of vehicles travelling to site daily.</p>		
8.2	<p>Q: MW expressed concern for vehicles travelling through Garden City.</p> <p>A: SO pointed out that most of the vehicles will be travelling from the west and will take the most efficient route available to them which wouldn't be through Garden City.</p>		
8.3	<p>Q: MW pointed out that if there was a serious road incident in place and a diversion was put into place it would likely be a diversion through Garden City.</p> <p>A: AS noted that diversions routes would be decided by the local police which cannot be influenced by Wheelabrator.</p>		
8.4	<p>Q: EF stated that assurance was given that all drivers would be tracked and given a traffic system warning if they were straying from delivery paths or time wasting.</p> <p>A: SO responded that not much can be done if police were to redirect traffic. JH added that a traffic study has been carried out showing that Parc Adfer has very little impact on local traffic volumes.</p>		
8.5	SO will ensure that the normal through traffic route is not through Garden City. AS added that waste deliveries are spread out throughout the day, so there would only be around five deliveries per hour.		
8.6	<p>Q: RW asked if Flintshire bin wagons will deliver directly.</p> <p>A: SO advised that some will.</p>		
8.6	Next meeting is Wednesday 24 th April 2019.		
8.7	The meeting closed at 7:40pm.		