

Ref No: AAL-05-60-1015

Date: 31 January 2018

Project	Wheelabrator Parc Adfer
Meeting Name and Number	Community Liaison Group (CLG) Meeting No. 004
Date	31/01/2018
Time	18:30 – 19:30 (meeting preceded by a tour of the Wheelabrator Parc Adfer site for members)
Location	Wheelabrator Parc Adfer construction site, Weighbridge Road, Deeside Industrial Park
Attendees (alphabetically by organisation):	<ul style="list-style-type: none"> • Lisa Fearn (LF), Town Manager, Connah’s Quay • Eric Faulkner (EF), Connah’s Quay Town Council • Carolyn Thomas (CT), Cabinet Member for Streetscene and Countryside, Flintshire County Council • Kevin Jones (KJ), Local resident • Paul Wright (PW), Industry Regulation Team Leader for North and Mid Wales, Natural Resources Wales • Gary Nancarrow (GN), Manager, North Wales Minerals & Waste Planning Service • Robin Wynne-Williams (RWW), Senior Minerals and Waste Planning Officer, North Wales Minerals & Waste Planning Service • Steffan Owen (SO), Regional Contracts Manager, North Wales Residual Waste Treatment Project • Cathrina Moore (CM), Puddington & District Parish Council • Alex Lewis (AL), Chairman, Sealand Community Council • Ian Zachary (IZ), Business Development Manager, Welsh Government • Julia Watsford (JW), Vice President, Corporate Strategy & Market Planning, Wheelabrator Technologies Inc. • Julian Harrison (JH), Project Director, Wheelabrator Parc Adfer (and Chairman of the Parc Adfer Community Liaison Group) • Apo Sarandidis (AS), Senior Project Manager, Wheelabrator Parc Adfer

	<ul style="list-style-type: none"> • Edem Atsrefi (EA), Project Engineer, Wheelabrator Parc Adfer • David Spencer (DS), Communications Manager, Wheelabrator Technologies • Toby Barker (TB), Communications Consultant, Wheelabrator Parc Adfer
Apologies	<ul style="list-style-type: none"> • Michael Redmond (MR), Burton Residents' Association • Colin Everett (CE), Chief Executive, Flintshire County Council (and Lead Chief Officer, North Wales Residual Waste Treatment Project) • Mark Tami MP • Gary Cooper (GC), Shotton Town Council • Andrew Bronnert (AB), Head of Energy & Operational Support , UPM Shotton
Attachments	None
Distribution	All present plus apologies

Draft	Date	Changes	Author	Checked	Approved
A	14/02/2017	First revision	TB		

Item	Minute	Action	Date
1	Welcome and introductions		
1.1	JH welcomed members to the Wheelabrator Parc Adfer site office.		
1.2	JW introduced herself to CLG members as the Vice President, Corporate Strategy & Market Planning for Wheelabrator Technologies. Part of JW's role involved directing the integration of Wheelabrator's operations in the UK and the US. Julia is also responsible for communications, community engagement, procurement and supply chain. JW said her priority is to ensure Wheelabrator is seen as a good neighbour, which contributes significantly to the communities in which it operates.		
2	Agreement of minutes		
2.1	The minutes of the September 2017 meeting were agreed as an accurate record by members.		
2.2	JH reviewed the actions arising from the last meeting and it was agreed all the actions had been satisfactorily completed.		
3	Project progress update		
3.1	AS gave an update on construction progress. He said the build was progressing well and was around 35 per cent complete.		
3.2	<p>Q: KJ asked what the split was between virgin and recycled steel being used on site?</p> <p>A: AS said this was likely to be hard to determine as many different types of steel were required with varying compositions and purity. AS agreed to look into the request and report back at the next meeting.</p>	AS	April 25 2018
3.3	<p>Q: KJ asked for an update on the use of local suppliers.</p> <p>A: AS said there was a healthy number of local suppliers already being used at site. For example, all the concrete had been procured locally. He said opportunities would continue to be created as the construction moved into its next phase.</p>		

Item	Minute	Action	Date
	<p>JH added that the total number of local businesses providing goods and services was between 60 and 65. The project's preference was to use local suppliers.</p> <p>JW said this would continue to be the case when Wheelabrator Parc Adfer entered operations because Wheelabrator is committed to delivering positive long-term economic impacts.</p> <p>LF said that Wheelabrator Parc Adfer had a good story to tell in relation to use of local suppliers and she asked the project team to ensure that message was promoted well locally to ensure it was heard.</p> <p>DS said that CNIM and Clugston would be holding a second jobs fair on Tuesday 17 April that would focus on mechanical and electrical skills needed. In addition, Wheelabrator would also be starting recruitment for operational roles during 2018. There was already a strong level of local interest in these roles.</p>		
3.4	<p>Q: Several members asked if they could share more widely the information about the use of local suppliers that had been provided by Wheelabrator.</p> <p>A: JH said he would need to check with CNIM and Clugston regarding confidentiality and data protection issues. He would report back.</p>	JH	March 9 2018
3.5	<p>Q: KJ and LF asked if Wheelabrator could quantify the level of spend locally, either in terms of pounds or percentages?</p> <p>A: JH said he would look into this to assess the feasibility and report back to members at the next meeting.</p>	JH	April 25 2018
3.6	<p>Q: LF asked whether schools would be invited to visit Wheelabrator Parc Adfer?</p> <p>A: AS said that was absolutely the intention and would be facilitated by the Visitors' Centre that was being planned for the operational facility.</p> <p>SO said the NWRWTP and Local Authority partners would assist with schools engagement.</p> <p>DS said plans for the visitor centre could be shared with members when they have been developed.</p>	DS	When available

Item	Minute	Action	Date
3.7	<p>Q: IZ asked how many of the sub-contractors working on the Wheelabrator Parc Adfer project were using Modern Apprentices?</p> <p>A: JH said he would look into this query and report back to members at the next meeting.</p>	JH	April 25 2018
3.8	<p>Q: RWW said that he had noticed errors in some of the Welsh language signs that had been erected onsite by CNIM / Clugston. He asked Wheelabrator to ensure they are corrected.</p> <p>A: JH agreed this was an important issue and confirmed Wheelabrator would take immediate action to ensure the signs were corrected. JW reinforced Wheelabrator's commitment to the Welsh language and said she would also ensure the signage was corrected.</p> <p>Post meeting note: Signage was addressed immediately following the meeting and CNIM / Clugston confirmed that they had removed a number of Welsh language signs that had been poorly translated.</p>	JH	Immediate
4	Visit to Ferrybridge Multifuel 1 (FM1) - review of recent site visit and discussion of matters arising		
4.1	DS gave a presentation for the benefit of members who had not been able to attend the site visit to Ferrybridge Multifuel 1 (FM1). FM1 is an operational energy-from-waste facility operated by Wheelabrator in partnership with SSE.		
4.2	KJ said the visit had been fascinating, useful and reassuring for all who attended. He asked Wheelabrator to pass on formally the thanks from the CLG members to Colin Drew, the FM1 Plant Manager who had facilitated and hosted the visit. EF seconded this view and said the site visit had been fantastic.	DS	April 25 2018
4.3	<p>As part of matters arising from the site visit EA gave a presentation detailing the Wheelabrator Parc Adfer approach to air quality protection and fuel deliveries.</p> <p>He explained that the air quality controls being put in place at Wheelabrator Parc Adfer represented the best available technology and had been tried and tested to assure their robust performance.</p>		

Item	Minute	Action	Date
	The primary concern when managing fuel deliveries is always safety, with a clear risk management process being followed at all times.		
4.4	<p>Q: SO asked that the information relating to air quality and fuel deliveries was shared with the Burton Residents' Association as the organisation was known to be interested in both issues but had been unable to attend the CLG meeting.</p> <p>A: DS confirmed that would be the case. AS and EA will make time at the next CLG to give the same briefing to the Burton Residents' Association representative.</p>	DS	April 25 2018
5	North Wales Residual Waste Treatment Project – progress update		
5.1	<p>SO confirmed that he continued to visit the Wheelabrator Parc Adfer site on a weekly basis and that good progress continued to be made.</p> <p>The NWRWTP was currently working on the strategy for the transition period – when the Wheelabrator Parc Adfer facility starts to receive residual waste from the five partnership authorities.</p> <p>Work also continues to develop the community benefit funding scheme which will accompany the operational phase of the project.</p> <p>Good progress is also being made in respect of plans to conduct a district heat supply feasibility / viability study.</p>		
6	Community benefit funding update		
6.1	<p>DS announced to members that the first local community groups had been allocated funding under the new Wheelabrator Construction Phase Community Funding scheme. They are:</p> <ul style="list-style-type: none"> • Connah's Quay Old Peoples' Association (Connah's Quay) • Daffodils (Connah's Quay) • St John Ambulance Deeside Division (Queensferry) • Ysgol Croes Atti (Shotton) • Eye 2 Eye (Garden City) • Dangerpoint Ltd (funding visits for schools from Queensferry, Shotton and Connah's Quay) 		

Item	Minute	Action	Date
6.2	<p>Q: CM asked for clarification on the geographical eligibility of applications</p> <p>A: DS confirmed that to be eligible for consideration, applications needed to come from organisations that will directly benefit the Deeside Partnership area. Organisations who are based outside of this area are eligible to apply, as long as they can prove how the award of funding will have a beneficial impact on the communities within the Deeside Partnership area.</p>		
6.3	<p>Q: LF asked whether any applications had been unsuccessful?</p> <p>A: DS said a number of applications had been unsuccessful and that these applicants had received clear feedback and were welcome to re-apply.</p>		
6.4	<p>Q: RWW asked what would happen if there was still funding to be allocated when the construction phase completed?</p> <p>A: DS said this was unlikely, given the rate and quality of applications received to date, but if there was any budget left it would be rolled into the operational phase funding scheme which would be managed by the Deeside Partnership.</p>		
7	Agreement of actions and date of next meeting		
7.1	Action: AS to research the quantity of recycled steel versus virgin steel used in the construction of Wheelabrator Parc Adfer	AS	April 25 2018
7.2	Action: JH to check whether local supplier details can be shared with CLG members	JH	March 9 2018
7.3	Action: JH to determine whether local spend could be shared with CLG members, expressed either in financial or percentage terms	JH	April 25 2018
7.4	Action: DS to share proposals for visitor centre.	DS	When available
7.5	Action: JH to report back on the number of Modern Apprentices being employed on the Wheelabrator Parc Adfer site	JH	April 25 2018
7.6	Action: Welsh signage on site to be checked and corrected where necessary.	JH	April 25 2018
7.7	Action: DS to pass formally thanks to Colin Drew for hosting the CLG members' visit to FM1	DS	April 25

Item	Minute	Action	Date
7.8	Action: DS to ensure information on air quality and fuel deliveries was shared with Burton Residents' Association.	JH	April 25
7.9	The next meeting was set for Wednesday 25 April, 2018.		
8	Any other business		
8.1	<p>Q: EF asked Wheelabrator to provide an update to members in relation to the recent protests outside the Wheelabrator Parc Adfer site.</p> <p>A: JH explained that the protests related to the Unite and GMB trade unions believing that a NAECI (National Agreement for the Engineering Construction Industry) should apply to Wheelabrator Parc Adfer. He explained that NAECI is a voluntary agreement for elevated levels of pay and employment conditions. It is not advocated by Welsh Government on public procurements and has not been used at Parc Adfer, or any publically procured energy-from-waste project in the UK. It is typically used on much larger private sector projects. There are only five projects in the UK that are currently using NAECI. NAECI cannot be applied retrospectively.</p> <p>JH confirmed that discussions were ongoing with the trade unions and all their legitimate issues had been addressed.</p> <p>SO added that if specific complaints were received they would be investigated but, as the client, the NWRWTP was very satisfied with the way CNIM / Clugston were managing the construction of Wheelabrator Parc Adfer.</p> <p>EF added that he had seen and worked on many construction sites and had never seen a construction site that was kept as clean and tidy as Wheelabrator Parc Adfer.</p>		
8.1	The meeting closed at 8.07pm.		