

Ref No: AAL-05-60-1002-01

Date: 12 September 2017

Project	Wheelabrator Parc Adfer
Meeting Name and Number	Community Liaison Group Meeting No. 002
Date	21/06/2017
Time	18:30 – 20:00
Location	Wheelabrator Parc Adfer construction site, Weighbridge Road, Deeside Industrial Park
Attendees (alphabetically by organisation):	<ul style="list-style-type: none"> • Donald Howell (DH), Burton Residents' Association • Lisa Fearn (LF), Town Centre Manager, Connah's Quay • Eric Faulkner (EF), Connah's Quay Town Council • Carolyn Thomas (CT), Cabinet Member for Streetscene and Countryside, Flintshire County Council • Patricia Carlin (PC), Flintshire County Council, Deeside Business Forum • Colin Everett (CE), Chief Executive, Flintshire County Council (and Lead Chief Officer, North Wales Residual Waste Treatment Project) • Kevin Jones (KJ), Local resident • Paul Wright (PW), Industry Regulation Team Leader for North and Mid Wales, Natural Resources Wales • Gary Nancarrow (GN), Manager, North Wales Minerals & Waste Planning Service • Robin Wynne-Williams (RWW), Senior Minerals and Waste Planning Officer, North Wales Minerals & Waste Planning Service • Steffan Owen (SO), Regional Contracts Manager, North Wales Residual Waste Treatment Project • Alex Lewis (AL), Chairman, Sealand Community Council • Andrew Bronnert (AB), Head of Energy & Operational Support, UPM Shotton • Ian Zachary (IZ), Business Development Manager, Welsh Government • Julian Harrison (JH), Project Director, Wheelabrator Parc Adfer (and acting

	<p>Chairman of the Parc Adfer Community Liaison Group)</p> <ul style="list-style-type: none"> • Apo Sarandidis (AS), Senior Project Manager, Wheelabrator Parc Adfer • Phil Howe (PH), Senior Health and Safety Manager UK, Wheelabrator Parc Adfer • Chris Allott (CA), Site Manager, Wheelabrator Parc Adfer • David Spencer (DS), Communications Manager, Wheelabrator Technologies • Toby Barker (TB), Communications Consultant, Wheelabrator Parc Adfer
Apologies	<ul style="list-style-type: none"> • Mark Tami MP • Carl Sargeant AM • Gary Cooper, Shotton Town Council • Dewi Williams, Welsh Government
Attachments	None
Distribution	<ul style="list-style-type: none"> • Attendees • Sue Thomas (Highways Development Control Manager at Flintshire County Council) • Askar Sheibani (chair, Deeside Business Forum)

Draft	Date	Changes	Author	Checked	Approved
A	11/07/2017	First revision	TB	DS, JH, AS	JH

Item	Minute	Action	Date
N/A	Site tour		
	Members of the Community Liaison Group (CLG) were given a health and safety briefing by PH and then taken on a tour of the Wheelabrator Parc Adfer construction site.		
1	Welcome and introductions		
1.1	With the site visit completed, the members gathered in the Parc Adfer site offices for the second meeting of the CLG.		
1.2	JH welcomed members (including those who had not been present for the site tour) and asked each member to introduce themselves to the group. JH also updated members that the site offices would be the regular venue for all future CLG meetings.		
2	Agreement of minutes		
2.1	JH reviewed the minutes with members and they were agreed as an accurate record of the inaugural 9th March 2017 meeting.		
2.2	JH reviewed the actions that were agreed during the March meeting. It was agreed that all actions had been appropriately completed.		
2.2	DS reported that he had spoken with the Plant Manager at the Ferrybridge Multifuel 1 facility regarding a site visit for CLG members. It was reported that the outage period should be avoided but members would be welcome to attend in September / October 2017. DS to progress.	DS	
2.3	DS and PC discussed the possibility of a Wheelabrator representative attending the September 2017 meeting of the Deeside Business Forum. PC and DS to liaise further on this subject.	DS	
3	Agreement of terms of reference		
3.1	JH reported that no feedback had been received from members on the CLG draft terms of reference that had been circulated at the inaugural meeting. All CLG members subsequently approved and adopted the terms of reference, which will be uploaded to the Parc Adfer website.		

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3.2	JH said he was happy to continue as Chairman for as long as members felt it appropriate. CE proposed that JH should continue as Chairman indefinitely and there was general agreement from the members present.		
4	Project progress and community update		
4.1	DS introduced the presentation to members before handing to AS to deliver the details of the project's progress at site. AS explained that the construction was progressing well and keeping to programme.		
4.2	DS said that CNIM had hosted a successful jobs fair at Coleg Cambria in May with around 150 attendees.		
4.3	DS also explained that a new community benefit fund would be launched imminently by Wheelabrator. It would be worth a total of £50,000 over the three year construction phase of the project. More details relating to award criteria and the application process would be published in a forthcoming community newsletter. Copies of the newsletter would be emailed to CLG members once finalised. DS/TB to action	DS	
5	Question & Answer Session		
5.1	<p>Q: KJ asked whether any individuals or sub-contractors had been offered work on the Wheelabrator Parc Adfer Project as a result of the recent jobs fair?</p> <p>A: DS said the jobs fair had been a great success and lots of good candidates had attended. The event was hosted by the main contractors, CNIM and Clugston, and they would update the CLG members on local people directly employed for the project. DS to report back on individual work placements arising from the Jobs Fair as well as subcontractor appointments at next meeting.</p>	DS	
5.2	<p>Q: LF asked if projects applying for a grant from the new community benefit fund would have to meet all the criteria in order to be considered?</p> <p>A: DS explained that would not be necessary. Applications would only need to meet one or more of the criteria in order to be considered. JH added that applications would be considered on merit and according to the benefit they would bring to the local</p>		

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	community.		
5.3	<p>Q: TC asked if there was a 'red line' boundary to indicate the area from within which applications would be welcomed?</p> <p>A: CE said the funding would largely focus on supporting community groups, organisations and initiatives that were based in, or would offer demonstrable benefit to, the area covered by the existing Deeside Partnership.</p>		
5.4	<p>Q: LF asked if Wheelabrator would look favourably on applications for match funding?</p> <p>A: DS said applications for match funding would be as welcome as any other type of application that met the published criteria.</p>		
5.5	<p>Q: EF asked if the Clerk to Connah's Quay Town Council would be alerted when the entry criteria and application process was launched?</p> <p>A: DS confirmed all CLG members would be notified – including the Clerk to Connah's Quay Town Council.</p>	DS	
5.6	<p>Q: SO asked if Wheelabrator would continue to update the project website (www.parcadfer.com) with photographs illustrating construction progress?</p> <p>A: DS confirmed that photographs would continue to be added to the website.</p>	DS	
5.7	<p>Q: KJ asked if the drone footage shown as part of the presentation to members could be added to the project website, perhaps with some form of commentary or subtitles?</p> <p>A: DS said that the project team would explore the options.</p>	DS	
5.8	<p>Q: AB asked Wheelabrator and his fellow CLG members for their opinions about the current consultation into plans for improving the A494 / A55 / A548 'Deeside Corridor' road network.</p> <p>A: CT updated that the Cabinet at Flintshire County Council had confirmed its preference for the 'red route' but there were additional aspects that the Council were hoping would also be addressed.</p> <p>CE added that, while the Council had expressed a strong preference</p>		

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	<p>for the 'red route' there were elements of the 'blue route' that made sense too.</p> <p>KJ said the Wheelabrator Parc Adfer team could assist the process of local highways strategy planning by finalising delivery routes and times at the earliest possible point. SO confirmed conversations were already taking place with the local authorities on this matter.</p>		
5.9	<p>Q: EF asked whether it was still possible for Wheelabrator Parc Adfer to receive deliveries by rail?</p> <p>A: JH said that it remained a possibility for the future as Wheelabrator had included a rail option within its planning consent but for the time being, it was not an economically viable option.</p>		
5.10	<p>Q: DH expressed concern about the possibility for noise emissions during discharge of waste and asked how Wheelabrator Parc Adfer would ensure it controlled noise emissions from vehicles delivering waste to the bunker?</p> <p>A: AS explained how the design of the delivery hall and bunker helped to restrict noise emissions. It was enclosed; which would help to contain noise of delivery vehicles. The bunker was also designed with tipping chutes, so that waste would slide into the bunker.</p> <p>PW said that NRW would be monitoring noise emissions as part of its regulatory role and would take action if noise limits were exceeded.</p>		
5.11	<p>Q: DH asked about the likely timing of deliveries to Wheelabrator Parc Adfer, once it becomes operational?</p> <p>A: AS said the specific timings were still being confirmed as much would depend on the collection systems operated by the five local authorities.</p>		
5.12	<p>Q: KJ asked whether progress has been made in finding a user for the steam / heat from Wheelabrator Parc Adfer?</p> <p>A: JH said a lot of work had been done to try and find a suitable steam host and that work was ongoing with FCC, the Welsh Government and other parties.</p>		
5.13	<p>Q: IZ asked Wheelabrator to share news of local supply chain contracts being awarded.</p> <p>A: JH said that information could be shared as long as the individual</p>	JH	

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	businesses were happy for Wheelabrator to do so.		
6	Any other business		
6.1	SO gave a short update as Regional Contracts Manager of the North Wales Residual Waste Treatment Project (NWRWTP). He had been a regular visitor to site and was pleased with the progress being made. Other areas being progressed included waste profiling and haulage. The contract profile is deliberately flexible to allow for variances in commissioning date.		
7	Agreement of actions and date of next meeting		
7.1	DS would continue to liaise with his Wheelabrator colleagues at Ferrybridge in order to consider potential dates for a site visit. This would most likely be some time in Q3/Q4 2017.	DS	July 2017
7.2	TC and DS to schedule a progress update from Wheelabrator Parc Adfer to a forthcoming meeting of the Deeside Business Forum.	DS	
7.3	Information on local people being recruited and supply chain businesses winning contracts would be shared with CLG members.	DS	
7.5	Wheelabrator will ensure CLG members are notified when the construction phase community funding is launched.	DS	
7.6	Wheelabrator would explore options for posting more photographs and drone film footage online at www.parcadfer.com .	DS	
7.7	GN and / or PW would give a presentation on environmental permitting and planning regulations at a future meeting of the CLG.	JH	
7.8	Future CLG agendas will include a formal progress update from the NWRWTP.	JH	
7.9	It was agreed the date of the next meeting would be Wednesday 20 September.		
8	Meeting Close		
8.1	The meeting closed at 7.28pm.		